

# Business License

The completed business license application and all related fees should be submitted at least two weeks before opening any business in the City of Remerton. Once the application has been approved, all taxes and fees are calculated based on anticipated gross sales until December 31 of the current calendar year. Any additional licensing or documentation must also be completed before your business license certificate will be issued. The certificate/business licenses are non-transferable, site and owner specific, and must be posted in a conspicuous place at your business establishment.

## Who Needs a Business License?

If you are engaged in any business, trade, profession or occupation in the City of Remerton, a business license is required. This license is based on the business function and is calculated either on the business gross receipts or a flat fee.

Businesses that have no physical location in the City of Remerton, but are located inside the state of Georgia, will need to first obtain a license from the county or municipality where that business office is located.

## Expiration and Renewal

All City business license expire on December 31 of each year and must be renewed by January 31 of the following year. A completed renewal package includes a completed renewal form, a copy of the business' last completed Federal Tax Return or a letter from the company's CPA stating gross income, and E-verify form. Applications submitted without all proper documentation will be returned to the business for completion. All payments received after January 31st will be assessed a penalty on the license cost based on the number of calendar days the license is delinquent. Contact the Business License Office for any additional information or if you have closed your business or you are moving to another location.

## Supporting Documents

Business License Application Packet (New Business) 85.28 KB

